



**APPLICANT INFORMATION**

Name:

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Current Address:

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Phone:

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Email:

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**EDUCATION**

School University Currently Where you are Currently Enrolled:

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Degree / Program:

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Anticipated Date of Graduation:

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Academic Advisor / Intern Administrator:

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**AVAILABILITY**

Visual Terrain offers 3 Intern sessions per year. Session Dates are flexible depending on intern availability.

<i>Fall</i>	- Approximately September thru December	Applications Due June 1
<i>Spring</i>	- Approximately January thru May	Applications Due Oct. 1
<i>Summer</i>	- Approximately May thru Septemeber	Applications Due March 1

Preferred Session:

Year of Session:

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Available Start Date:

Available End Date:

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Any Conflicts during your Session: (i.e. Weddings, Summer School, etc.)

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**ABOUT YOU**

Home Town:

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How did you hear about the Visual Terrain Internship?

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What would you like to gain from your Visual Terrain Internship?

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What will you contribute to your Visual Terrain Internship?

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What are your post-graduation aspirations?

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**SKILLS (Please Check All that Apply)**

- AutoCAD 2D Basic
- AutoCAD 2D Advanced
- AutoCAD 3D Basic
- AutoCAD 3D Advanced
- AutoCAD Revit
- 3ds Max
- Vectorworks Basic
- VectorWorks Advanced
- FileMaker Pro
- Word
- Pages
- Excel
- Numbers

- Photoshop Basic
- Photoshop Advanced
- Illustrator
- Hand Drawing / Sketching
- AGI32
- SketchUp Basic
- SketchUp Pro
- Lightwright
- Powerpoint
- Keynote
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



**REFERENCES**

Name: \_\_\_\_\_ Institution / Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Institution / Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Institution / Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**RESUME**

Please attach a current resume to complete this application.



**APPLICANT STATEMENT AND AGREEMENT**

Please read and initial each paragraph below. If there is anything that you do not understand, please ask.

\_\_\_\_\_ I hereby authorize the Company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the prior employers and references I have listed to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ In the event of my employment with the Company, I understand that I am required to comply with all rules and regulations of the Company.

\_\_\_\_\_ If hired, I understand and agree that my employment with the Company is at-will, and that neither I, nor the Company is required to continue the employment relationship for any specific term. I further understand that the Company or I may terminate the employment relationship at any time, with or without cause, and with or without notice. I understand that the at-will status of my employment cannot be amended, modified, or altered in any way by any oral modifications.

\_\_\_\_\_ I understand that safety of employees is extremely important to the Company and that the Company is committed to ensuring a safe working environment. I understand that I, and every employee, have a responsibility to prevent accidents and injuries by observing all safety procedures and guidelines and following the directions of my site supervisor. I understand and agree to comply with federal, state, and local regulations related to on-the-job safety and health.

\_\_\_\_\_ I hereby certify that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I understand that if I am selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 Form in this regard.

\_\_\_\_\_ I understand that if any term, provision, or portion of this Agreement is declared void or unenforceable, it shall be severed and the remainder of this Agreement shall be enforceable.

*I attest that I have given to Visual Terrain true and complete information on this application. No requested information has been concealed. I authorize Visual Terrain to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.*

**MY SIGNATURE BELOW ATTESTS TO THE FACT THAT I HAVE READ, UNDERSTAND, AND AGREE TO ALL OF THE ABOVE TERMS.**

**Signature:** \_\_\_\_\_ **Name (print):** \_\_\_\_\_ **Date:** \_\_\_\_\_